


How to use QISPOS



General information

- QISPOS is our registration tool for exams
- Here you can find more information about the exams:
 - All QISPOS exams for students
www3.ib.tu-berlin.de/pruefungsbuebersichtliveStgauswahl
 - Structure of your degree program
www3.ib.tu-berlin.de/gastansichtlive

You can switch to English by clicking on the British flag!

Hilfe | Sitemap | 

[Startseite](#) | [Abmelden](#) | OM ck_login | Sie sind angemeldet als: 999999 | in der Rolle: Student/-in |

General information

- QISPOS is available every day between 8:00 and 22:00.
- At night the system updates and saves all student data
- Winter semester starts on **15.10.** and summer semester on **15.04.**

Schedules

- Each semester is subdivided into three time ranges (schedules) in order to enable repetitions within one semester.

	Schedule in summer YYYY1	Schedule in summer YYYY2
01	15 April – 30 June	15 October – 31 December
02	01 July – 31 August	01 January – 10 March
03	01 September – 14 October	11 March – 14 April

- The examination date determines the date range. The registration deadlines can be chosen independently of the date range. These depend on the type of examination!

Deadlines for module examinations

For written or oral module examinations:

- End of registration = 7 days before examination date; may vary and may be changed by examiner
- End of deregistration online = **1 day before examination date**

In order to register for the re-test, the grade (not passed) must be entered!

Portfolio examinations

- Registrations for portfolio examinations are usually possible within the first 6 weeks after the semester change (15.04. / 15.10.).
- End of registration no later than the first relevant performance or exam.

Example: Portfolio examination with two components

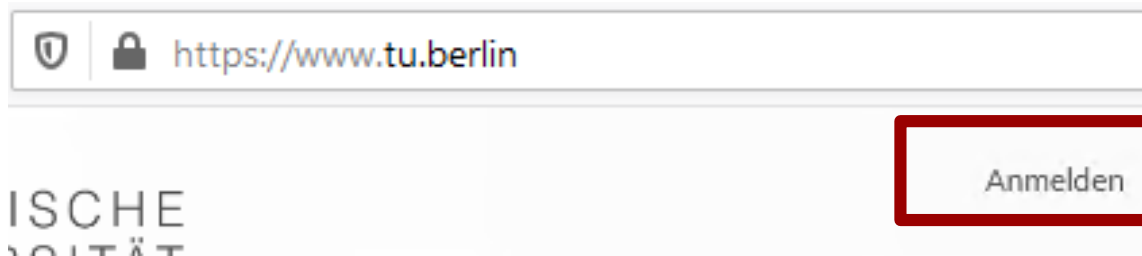
- 1st component on 08.12.2018
- 2nd component on 20.02.2018

Start of registration : 15.10.2018

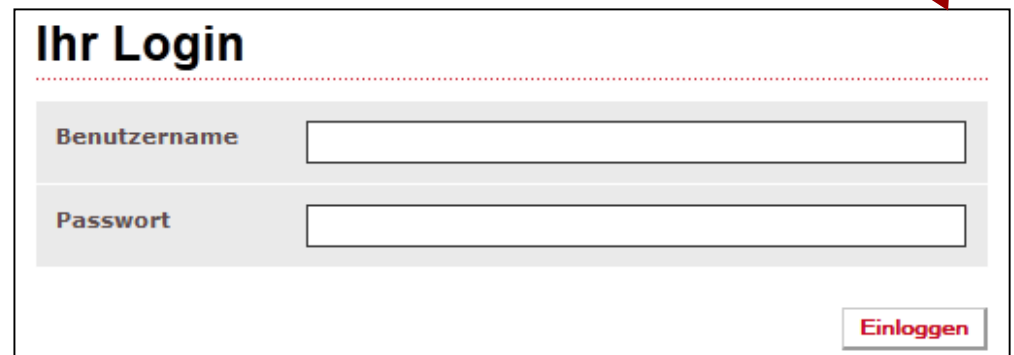
End of registration : 07.12.2018

End of deregistration : 07.12.2018

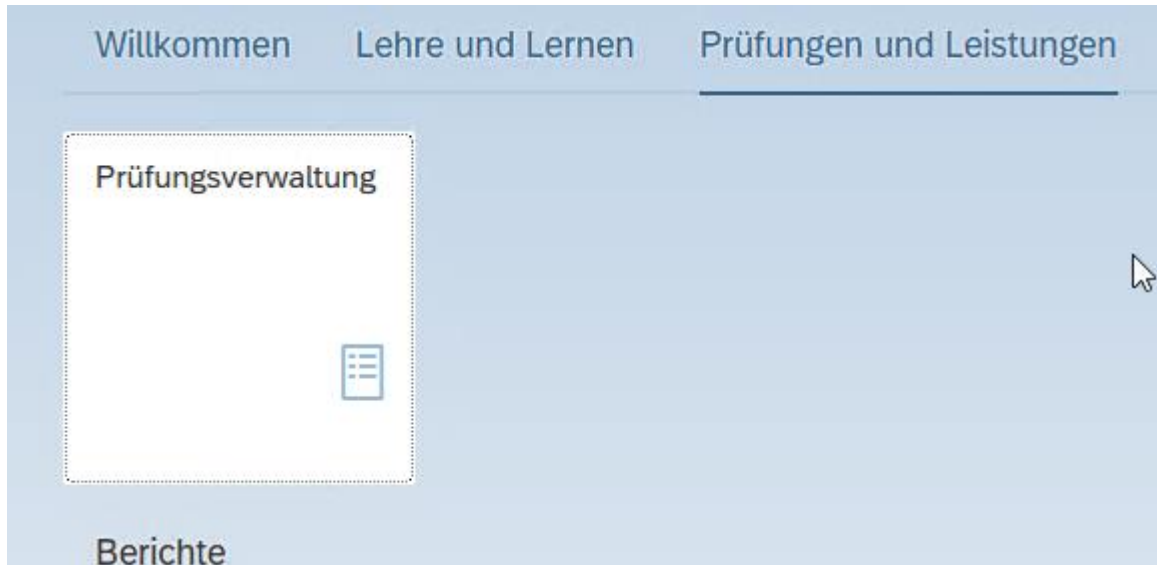
Login TUB



- TUB login at <https://www.tu-berlin>
- To login you need your **user name** and **password**
- After that you have to enter your TAN or mTAN

A screenshot of a login form titled 'Ihr Login'. It contains two input fields: 'Benutzername' and 'Passwort'. A red arrow points from the 'Anmelden' button in the previous image to the top right corner of this form. At the bottom right of the form is a button labeled 'Einloggen'.

Login to QISPOS



Please choose **Prüfungsverwaltung**. This takes you to QISPOS online exam administration.

- You have to enter a TAN or mTAN.
- You also have the option to receive a TAN by text message

mTAN-Eingabe

Zusätzlich zur Portal-Anmeldung mit Benutzernamen und Passwort ist der Zugang zu bestimmten Anwendungen durch die Abfrage einer mobilen TAN geschützt. Sobald Sie eine korrekte TAN eingegeben haben, ist der Zugang zu diesen Anwendungen möglich.

Bitte geben Sie die an Sie gesendete mTAN ein.

Weiter

Hinweis: Bis die gesendete mTAN bei Ihnen eintrifft, können bis zu 30 Sekunden vergehen.

My Functions

Sie sind hier: [Startseite](#)

[Notenansicht Zweit- und Fehlversuche](#)

[Notenverbuchung](#)

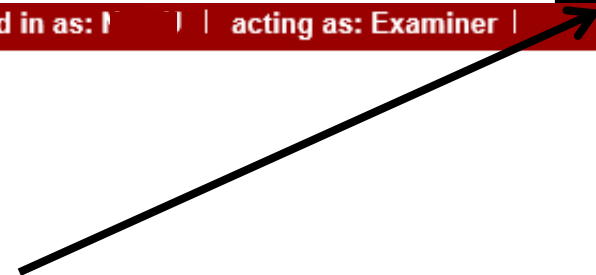
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Click here to change the language!



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→ Click here to open the list of your exams.

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Activity	Exams No.	Print text	qispos	Semester	Schedule	Examiner	offered
EDIT	11164	Inform.Propädeutikum	q	20192	03	Pe	J
EDIT	170585	Informatik+Gesellschaf	q	20192	03	Pe	J

Here you can see the exam organisation entries for the current semester with the different schedules of the date ranges (01, 02, 03).

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Edit Examination Organisation entry

Activity	Exams No.	Print text	qispos	Semester	Schedule	Examiner	offered
EDIT	11164	Inform.Propädeutikum	q	20192	03	Pe	J
EDIT	170585	Informatik+Gesellschaf	q	20192	03	Pe	J

q= Students can register for the exam online in QISPOS

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Edit Examination Organisation entry

Activity	Exams No.	Print text	qispos	Semester	Schedule	Examiner	offered
EDIT	11164	Inform.Propädeutikum	q	20192	03	Pe	J
EDIT	170585	Informatik+Gesellschaf	q	20192	03	Pe	J

“Semester”

- Summer semester 2017 = 2017**1**
- Winter semester 2017/18 = 2017**2**
- Summer semester 2018 = 2018**1**

Examination Organization

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<u>End Of Deregistration</u>	<u>earliest date of the exam</u>	<u>latest date of the exam</u>
	11.03.2020	14.04.2020
	11.03.2020	14.04.2020

References for identifying the "schedule" in the date range between the earliest and last possible date of exam.

My Functions

10013 Analysis I q 20192 02 Pe

J 01.01.2020 10.03.2020

Helptext

The date of the examination must match the schedule
schedule 01: summer 15.04.-30.06. -- winter 15.10.-31.12.
schedule 02: summer 01.07.-31.08. -- winter 01.01.-10.03.
schedule 03: Summer 01.09.-14.10. -- winter 11.03.-14.04.

Do not change the date of the exam in exam organisation entry after the online registration started.
You may change the date of exams in booking of grades!

Enter Data

Number of Exam	<input type="text" value="10013"/>
* Semester	<input type="text" value="20192"/>
* Schedule	<input type="text" value="02"/>
Examiner	<input type="text" value="Pe"/>
date of the exam (optional, empty for exams with more semester or oral exams)	<input type="text"/>
earliest date of the exam	<input type="text" value="01.01.2020"/>
latest date of the exam	<input type="text" value="10.03.2020"/>
Start Of Registration	<input type="text"/>
End Of Registration	<input type="text"/>
End Of Deregistration	<input type="text"/>
offered	J <input type="button" value="v"/>

Please enter these dates.

My Functions

10013 Analysis I q 20192 02 Pe J 01.01.2020 10.03.2020

Helptext

The date of the examination must match the schedule
schedule 01: summer 15.04.-30.06. – winter 15.10.-31.12.
schedule 02: summer 01.07.-31.08. – winter 01.01.-10.03.
schedule 03: Summer 01.09.-14.10. – winter 11.03.-14.04.

Do not change the date of the exam in exam organisation entry after the online registration started.
You may change the date of exams in booking of grades!

Enter Data

Number of Exam	<input type="text" value="10013"/>
* Semester	<input type="text" value="20192"/>
* Schedule	<input type="text" value="02"/>
Examiner	<input type="text" value="Pe"/>
date of the exam (optional, empty for exams with more semester or oral exams)	<input type="text"/>
earliest date of the exam	<input type="text" value="01.01.2020"/>
latest date of the exam	<input type="text" value="10.03.2020"/>
Start Of Registration	<input type="text"/>
End Of Registration	<input type="text"/>
End Of Deregistration	<input type="text"/>
offered	<input type="text" value="J"/>

Please confirm visibility to students with "J", for "Yes" and then submit.

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→ Click here to book the grades for your exams.

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Booking of Grades

Please choose:

- [Winter Term 18/19 Schedule 01](#)
- [Winter Term 18/19 Schedule 02](#)
- [Winter Term 18/19 Schedule 03](#)
- [Summer Term 18 Schedule 01](#)
- [Summer Term 18 Schedule 02](#)
- [Summer Term 18 Schedule 03](#)
- [P 2125 MP:Horror Picture Show \(FK4\)](#)
- [P 10430 MP:MethPrakt Grdl. Info 1 \(FK4\)](#)
- [P 10530 MP:MethPrakt Grdl. Info 2 \(FK4\)](#)

The date of the examination must match the schedule
schedule 01: summer 15.04.-30.06. -- winter 15.10.-31.12.
schedule 02: summer 01.07.-31.08. -- winter 01.01.-10.03.
schedule 03: Summer 01.09.-14.10. -- winter 11.03.-14.04.

Please choose the exam in the semester and schedule where you want to book your grades.

Only the current and the previous semester are visible.

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Booking of Grades

Number of Exam : 62073 | Exam : MP-Kons. v.Schien.fahrtweg (FK5) | schedule: 02 | Winter 2019 | Participants : 1

GRADE DISTRIBUTION	
Grade ranges	Amount
very good (1 - 1,3)	0
good (1,7 - 2,3)	1
satisfactory (2,7 - 3,3)	0
sufficient (3,7 - 4)	0
fail (5 - 5)	0
Participants	1
Grade average	2,0

The date of the examination must match the schedule
 schedule 01: summer 15.04.-30.06. -- winter 15.10.-31.12.
 schedule 02: summer 01.07.-31.08. -- winter 01.01.-10.03.
 schedule 03: Summer 01.09.-14.10. -- winter 11.03.-14.04.

Do not change the date of the exam in exam organisation entry after the online registration started.
 You may change the date of exams in booking of grades!

Registration Number	Lastname	Firstname	Study	Degree	Try	Notation	Grade	Measurement	Credits	Status	Date of Exam	Start	Comment
2002869	Ryder	Winona	020	88	1		200	X	6.0	BE	date of exam missing		

[PDF List of participants](#) [PDF List of participants \(short\)](#)

Excel-Import:
 For online registered exams please always import data in booking grades.
 In achievement postings medical certificates and deregistration would get lost!
 Please choose a file with the button durchsuchen, after this go on button importieren.
 Please use achievement postings for booking not online registered exams.

Keine Datei ausgewählt. Please activate "Durchsuchen..." and choose a file!

Please enter the grade and the date of the exam. You must submit/save your entries within 25 minutes. Otherwise, your session will time out and the entered grades will be lost.

Students will see their grades immediately. Make sure to add the date of exam.

My Functions

Please wait while your request is being processed.
Entities to be processed: 1

Bei der letzten Verarbeitung ist bei 1 Datensätzen ein Fehler aufgetreten

Registration Number	Lastname	Firstname	Study	Degree	Try	Notation	Grade	Measurement	Credits	Status	Date of Exam	Start	Comment
215924	Behr	Ümit	130	82	1		300	X	9	BE	date of exam missing		OK, Datensatz wurde geändert.
217978	Droidner	Matthias Stephan	130	82	1		420	X	0	AN			Der Notenwert 420 ist nicht zulässig! Clear Form

Green means ok, orange means there is an error.

My Functions

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Logout

Registration number	Lastname	Firstname	Study	Degree	Try	Notation	Grade	Measurement	Credits	Status
002869	Ryder	Winona	020	88	1		200	X	6.0	BE

[PDF List of participants](#) [PDF List of participants \(short\)](#)

List of participants is for your own records.

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Click here for grades for re-test and failed attempts.

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Grades for re-test and failed attempts

Please choose:

[Winter Term 19/20 Schedule 01](#)

[Winter Term 19/20 Schedule 02](#)

[P 2349326 Modulprüfung: Work in Progress \(FK1\)](#)

[Summer Term 19 Schedule 01](#)

[Summer Term 19 Schedule 02](#)

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Number of Exam : 2349326	Exam : Modulprüfung: Work in Progress	Participants : 1
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GRADE DISTRIBUTION	
Grade ranges	Amount
very good (1 - 1,59)	0
good (1,6 - 2,59)	0
satisfactory (2,6 - 3,59)	0
sufficient (3,6 - 4,09)	0
fail (4,1 - 5)	1
Participants	1
Grade average	5,0

The date of the examination must match the schedule
 schedule 01: summer 15.04.-30.06. – winter 15.10.-31.12.
 schedule 02: summer 01.07.-31.08. – winter 01.01.-10.03.
 schedule 03: Summer 01.09.-14.10. – winter 11.03.-14.04.

Do not change the date of the exam in exam organisation entry after the online registration started.
 You may change the date of exams in booking of grades!

Registration Number	Lastname	Firstname	Study	Try	Notation	Grade	Measurement	Credits	Status	Date of Exam
2001042	ST-NR	Bernd	777	1		5,0	Y	0.0	NB	date of exam missing



Selection



An IB KoP

Prüfer: Prof Dr. Rexxxxx

actual date: 9. December 2019

Grades for re-test and failed attempts

Exam: Modulprüfung: Work in Progress
Number of Exam: 2349326
Exams date:
semester: WiSe 19/20
termin: 02

no.	register no.	name	study	attempt	grade	notes	status	date of exam
1	2001042	ST-NR, Bernd	777	1	5,0		NB	date of exam missing!

Please open the PDF of grades for re-test and failed attempts, print it and have your examiner sign it and then send it to IB KOP via interoffice mail.

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→ Click here to record assessments
(Leistungsnachweise) or add registrations.

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Achievement posting

Number of Exam : 10430 | Exam : MP:MethPrakt Grdl. Info 1 (FK4) | schedule: 01 | Summer 2018 | Participants : 0

Grade distribution not available for this exam.

The date of the examination must match the schedule
 schedule 01: summer 15.04.-30.06. -- winter 15.10.-31.12.
 schedule 02: summer 01.07.-31.08. -- winter 01.01.-10.03.
 schedule 03: Summer 01.09.-14.10. -- winter 11.03.-14.04.

Do not change the date of the exam in note opinion after the online registration started.
 You may change the date of exams in booking of grades!

Registration Number α β	Lastname α β	Firstname α β	Degree Study α β	Try α β	Notation α β	Grade α β	Measurement α β	Credits α β	Status α β	Date of Exam α β	Comment α β
<input type="text"/>			:			<input type="text"/>	X				
<input type="text"/>			:			<input type="text"/>	X				

You can enter a registration number (matriculation number) and a grade or UBE for "unbenotet bestanden" (passed without a grade) or AFK like "Anmeldung durch Fakultät" (registration via faculty)... to record assessments (Leistungsnachweise) or add registrations.

Do NOT change grades here! Please always change grades in booking of grades.

Questions?

If you experience problems , please use our [contact page](#)

<http://www.pruefungen.tu-berlin.de/index.php?id=177512>