How to use QISPOS?
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• QISPOS is our registration tool for exams
• Here you can find more information on the exams:
  ➢ All QISPOS- exams for students  
    www3.ib.tu-berlin.de/pruefungsuebersichtliveStgauswahl
  ➢ Structure of your course of studies  
    www3.ib.tu-berlin.de/gastansichtlive
  ➢ You can switch to English by clicking on the british flag!
General information

- QISPOS is available every day between 8 a.m. and 10 p.m.
- In the night the system generates and saves all student data
- Winter term starts on 15.10. and summer term on 15.04.
Login TUB

- TUB- Login at
  
  http://www.tu-berlin.de

- For login you need your **username** and **password**

- After that you have to enter your TAN or mTAN
"Prüfungsanmeldung" you change to your QISPOS account to re-/unregister exams

"Studierendendaten" QISSOS you can download your certificate of study and you can change your adress (Available 24 h per day)
• You have to enter a TAN or MTAN.
• You also have the option to get a TAN by text message
To register or unregister an exam please click here.
Administration of exams

Registration for the Modul
Info on Exams
Info on Canceled Exams
Exams Extract
The following paragraph explains amongst others that the registration for an exam on QISPOS is binding.

Please click to „I accept“ and then on „Next“ to continue.
Registration for the module

Please click on your studies to open the list of your modules and exams.
Registration for the module

Registration for the Modul

Please choose the exam from the structure given below. Click on the identifiers.

-master Elektrotechnik 2015
  -10000 Ergänzende Fachmodule
  -20000 Wahlpflichtbereich
  -21000 Theoretische Grundlagen
  -22000 Automation and Control
  -22100 Automation and Control
  -23000 Electrical Power Engineering
  -23100 Electrical Power Engineering
  -24000 Electronics, Photonics and Integrated Systems
  -25000 Communication Systems
  -26000 Weiteres Studiengebiet Fakultät IV
  -30000 Wahlbereich

Please click on your studies to open the list of your modules and exams.
Please navigate to the exam. The „P“ stands for an exam.

For the registration you have to click on „register exam“. 
Please confirm the registration with „Ja“.
Registration for the module

Apply for exams

Please wait while your request is being processed.

This can take some time, because it checks if you are allowed to register.

Please do NOT click in this window! Because this would lead you to an error message.
Note that the status is OK.

Warnings will be displayed in the column Status.

After that please check the info on exams.
Please check the Info on Exams.

With „Administration of exams“ you can reach „Info on Exams“.
Select your studies and click on info.
If you do not see your exam please start the registration process again and pay attention to the warnings.
Please navigate to the exam.

For the unregistration you have to click on „unregister exam“.
Please confirm the unregistration with „Ja“.
Please check the Info on Canceled Exams.

With „Administration of exams“ you can reach „Info on Canceled Exams“.
Info on Canceled Exams

Please click on info.
If you do not see your exam please start the unregistration process again and pay attention to the warnings.
With „Administration of exams“ you can reach „Exams Extract“.
For an overview of your studies results click on „show all incl. Bachelor Thesis“.
You can export your results in a PDF.

Please click on PDF to download the file.
Studies process

Student Data

<table>
<thead>
<tr>
<th>Student's name</th>
<th>Maxi Muster</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date and place of birth</td>
<td>01.01.2000 in Berlin</td>
</tr>
<tr>
<td>Registration number</td>
<td>123456</td>
</tr>
<tr>
<td>Address</td>
<td>Universitätsstraße 1, 12345 Berlin</td>
</tr>
</tbody>
</table>

Degree: Master Courses of Studies: Elektrotechnik Subject Mark: Hauptfach

<table>
<thead>
<tr>
<th>term</th>
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<th>status</th>
<th>university semesters</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Winter term 16/17</td>
<td>Neueinschreibung</td>
<td>9</td>
<td>2015</td>
</tr>
<tr>
<td>2</td>
<td>Summer term 17</td>
<td>Rückgemeldet für akt. Sem</td>
<td>10</td>
<td>2015</td>
</tr>
<tr>
<td>3</td>
<td>Winter term 17/18</td>
<td>Rückgemeldet für akt. Sem</td>
<td>11</td>
<td>2015</td>
</tr>
</tbody>
</table>

Details of the organisation of the student data

Administration of exams → Exams Extract → Studies process
Do not forget to log out.
„Studierendendaten“ you can download your certificate of study and you can change your address (Available 24 h per day)
Details of the organisation of the student data

Student Data

Meine Funktionen

Sie sind hier: Startseite
• Allgemeine Verwaltung
• Studiumsverwaltung
• Abmelden

Your student id

Your functions

Click here to change the language
General administration contains your Contact Information.
You can change your address, telephone number and your e-Mail address.

Please note that the postal address has to be in Germany.
In „Administration of study“ you can get your actual study report or all of your older ones.
Study reports

To get a PDF click on "Certificate of study".

The verification is only to verify the certificate. You do not need to do this.
Take care to logout properly!
Questions?

• In case of troubles please use our contact page.

• Look here for further information.